

Friday, March 20, 2020

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

Via Google Hangout

**GENERAL SESSION AGENDA**

**In Attendance**

**Members of the Board**

Chairperson.....Wanda Banks  
Vice Chairperson.....Dan Martin  
Secretary/Consumer Member.....E.J. Quinn  
OT Member.....Caitlin Brogan  
OT Member.....Rae Ann Smith  
OTA Member.....Sarah Quirk  
Consumer Member.....Marylin Pierre

**Staff**

Executive Director.....Lauren Murray  
Interim Board Counsel.....Stacey Darin  
Board Counsel.....Bethan Haaga  
Compliance Officer.....Denise Goetz

**Guests**

MOTA Representative.....Sonia Lawson  
AOTA Representative.....Kristen Neville

**9:00—GENERAL SESSION -- OPEN MEETING**

1. Ms. Banks called the meeting to order at 9:02.
2. Ms. Banks asked for approval of March General Session Agenda. Ms. Murray asked that HB448 be added under the Legislation/Regulation Committee report and that temporary licenses and military assistance be added under New Business. Ms. Banks asked for approval with amendments. Ms. Quirk made a motion to approve with amendments. Ms. Pierre seconded it. All were in favor.
3. Ms. Banks asked to approval of February General Session Minutes. Ms. Quirk made a motion. Mr. Martin seconded it. All were in favor.
4. Ms. Banks asked for approval of ratification of 36 OTs and 7 OTAs from February’s Executive Session. Ms. Smith made a motion. Ms. Quirk seconded it. All were in favor.

**REPORTS**

1. Administrative Reports – FY'20

Staff: Lauren Murray

- a. Staffing During Level II Phase II (Coronavirus)
  - a. The staff is all teleworking.
  - b. For the time being, once a week, a staff member will go to the office to drop off and collect mail. Because of this, licenses, verifications and other requests may be delayed.
- b. Update on Hiring of Assistant Director
  - a. Ms. Murray checked in with Human Resources, and they let her know that it typically takes 3 weeks to receive a list of qualified candidates.
  - b. The job post closed on March 6, 2020.
- c. Fingerprints
  - a. As of right now, fingerprints are still required in order to renew licenses.
  - b. All should be fingerprinted by April 30, 2020.
- d. Software Update
  - a. At last check, the software update should not be ready to be tested until June or July.
  - b. No online services will be available as of April 1, 2020.
  - c. Ms. Murray asked if the Board could post this on the website. Ms. Banks asked for a motion to approve posting this information on the website. Mr. Martin made a motion. Ms. Quirk seconded. All were in favor.
- e. Paper Renewals
  - a. Because online services will not be available as of April 1<sup>st</sup>, renewals will need to be completed via paper form.
  - b. If the office does not reopen in time to send out paper forms, then Ms. Murray suggested that the licensees be alerted to print out their forms and mail them in.
    - i. Ms. Brogan asked if people could be alerted ahead of time.
    - ii. Ms. Banks asked if it could be made in a Word format.

2. Legislation/Regulations Committee –

Sarah Quirk, COTA/L

Caitlin Brogan, OT/R

Marylin Pierre, Esquire, Consumer Member

Staff: Lauren Murray

1. The legislative session ended early due to COVID19.
2. The Governor will sign HB448, a bill regarding telehealth.
  - a. Ms. Murray will send out a bulletin once the bill is signed.
  - b. Ms. Lawson asked if a link to AOTA be included in the bulletin. Ms. Murray will include a link to AOTA.
  - c. Ms. Neville said that Kristen that some resources are behind a member wall. AOTA is trying to bring some in front of the member wall.
3. Dry Needling Regulation Development: Daniel Martin, Ph.D.
  - a. Nothing to Report.

3. Continuing Education Committee –

Sarah Quirk, COTA/L  
Rae-Ann Smith, OT/R  
Staff: Denise Goetz

- a. Ms. Quirk asked what people should do if they were signed up for live classes.
- b. Ms. Banks said that the Board will have to make exceptions and be flexible.
- c. Ms. Goetz said that everything could be done online if need be.

4. Secretary's Report

E.J. Quinn, Consumer Member, Secretary

- a. Nothing to report.

5. Executive Committee--

Wanda Banks, MA, OTR/L

Daniel Martin, Ph.D.

Staff: Lauren Murray

Correspondence

1. Inquiry from March 17, 2020—What is the Board's opinion regarding groups and concurrent?
  - a. Mr. Martin said that it is the decision of the facility.
  - b. Ms. Murray will write an email and suggest reporting to OHCQ.
2. Inquiry from March 19, 2020—Do OT/OTA licensees receive training in basic medical treatment?
  - a. Mr. Martin said that first aid has to be a service that one seeks out. He does not believe that it is mandated.
  - b. Ms. Smith said that there is no requirement for basic medical training.
3. Inquiry from March 19, 2020—Is there anything in the statute that supports an OT from not working during the COVID19 pandemic?
  - a. Mr. Martin believes this is not the prevue of the Board to opine on. The Board cannot mandate one way or another.
  - b. Ms. Haaga agreed.
  - c. Ms. Murray asked about 10.46.02 (A)(10).
  - d. Ms. Neville said it falls under the AOTA code of ethics.
  - e. Ms. Darin agreed with Mr. Martin and Ms. Haaga.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Temporary Licenses

- a. NBCOT tests have been canceled, so Ms. Murray asked for suggestions regarding the deadlines for temporary licenses.

- b. Ms. Murray suggested 4 months. Ms. Smith suggested longer than 4 months. She recommended 6 months, and Ms. Murray agreed.
  - c. Ms. Banks asked for approval of a 6 month span for temporary licenses. Ms. Quirk made a motion. Mr. Martin seconded the motion. All were in favor.
2. Medical Corps

### **ANNOUNCEMENTS**

1. The April meeting will be held at the Board Office unless restrictions are still in place.
2. Financial Disclosure Forms must be completed by April 30, 2020.

Meeting adjourned at 9:55 am.